

**INVITING BIDS FROM NABFINS
EMPANELLED IT VENDORS**

**FOR SUPPLY, INSTALLATION, COMMISSIONING &
MAINTENANCE OF BIOMETRIC BASED ACCESS
CONTROL & ATTENDANCE SYSTEM**

RFP Ref. No: NABFINS/013/2024-25

NABFINS LIMITED, Bengaluru

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GENERAL INFORMATION

NABFINS Limited Invites bids from the empanelled vendors for the supply, Installation, Configuration, Commissioning and Maintenance of Biometric based Access control and attendance system as attached to the Tender form annexed hereto.

DISCLAIMER:

The information contained in this Tender document or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form/email by or on behalf of NABFINS Limited (Company), is subject to the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

This Tender document is neither an agreement nor an offer and is only an invitation by the Company to the interested parties for submission of bids. The purpose of this Tender is to provide the Bidder(s) with information to assist the formulation of their proposals. This Tender does not claim to contain all the information each Bidder may require. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender and where necessary obtain independent advices / clarifications.

The Company may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender. No contractual obligation whatsoever shall arise from the Tender process until a formal contract is signed and executed by duly authorized officers of the Company with the selected Bidder.

The Company, its employees and advisors make no representation or warranty and shall have no liability to any person, including any applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way for participation in this Bid stage.

The Company also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this Tender.

The issue of this Tender does not imply that the Company is bound to select a Bidder and the Company reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery, fees, expenses associated with any demonstrations or presentations which may be required by the Company or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Company shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation for submission of the Bid, regardless of the conduct or outcome of the Bidding process.

NOTIFICATION

Sealed bids are invited from the “**Empanelled Vendors**” for the supply, Installation, configuration, Commissioning and Maintenance of Biometric based access control and attendance system. Information relating to the RFP can be viewed and the bid documents will be circulated with empanelled vendors. The sealed bids should reach the undersigned on or before 04th Dec, 2024 till 3:00 PM



Chief Technology Officer

SCHEDULE:

1	Bid Document Availability	Bid document can be downloaded from Company's website www.nabfins.org from 10.00 am on 20 th Nov, 2024 till 03.00 pm on 04 th Dec, 2024
2	Site Inspection	20 th Nov, 2024 to 26 th Nov, 2024 during working hours and working days of NABFINS, with prior approval
3	Pre bid meeting	26 th Nov, 2024 at 11:00 AM
4	Last date for submission of Tender	04 th Dec, 2024 till 3:00 PM
5	Date and time of opening of Tender	Opening of Technical bid –04 th Dec, 2024 at 03:00 PM. Opening of Financial bid – will be communicated to Bidders who qualify the technical bid.
6	Address for Communication and submission of Tender	Chief Technology Officer NABFINS Limited, 3072, 14 th cross, Banashankari , K R Road, Bengaluru – 560 070
7	Name and telephone number of the contact person	Ms. Adeeshaya D Mob: +91 8848663637 e-mail: adeeshaya.d@nabfins.org Mr. Nikesh Venugopal, Mob: +91 8861233112 e-mail: nikesh.v@nabfins.org
8	Earnest Money Deposit	EMD shall be accepted by way of bank deposit only . EMD amount of ₹10,000/- (Rupees Ten Thousand only) shall be deposited by the way of remittance to NABFINS Limited account (details mentioned below). The UTR of the transaction and screenshot should be indicated in the technical bid document. *All MSEs having registration as per provisions of the Public Procurement Policy for Micro and Small Enterprises i.e. District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or any other body specified by Ministry of MSME and Start-ups (recognised by DIPP) are exempted from submission of EMD only. Relevant certificates should be submitted by the bidder in this regard to avail exemption.

		<p>Bank Account details:</p> <p>Acct no.: 32635856611</p> <p>IFSC Code: SBIN0003286</p> <p>Branch: SBI Jayanagar II Block branch</p> <p>The EMD of unsuccessful bidders will be returned without any interest whatsoever within 30 working days of awarding of the contract.</p> <p>EMD of successful bidder will be retained, until the completion of the work as mentioned in the Scope of work and till execution of contract for AMC. The same shall be returned without any interest whatsoever.</p> <p>*Tender without EMD will be rejected</p>
9	Scope of Work	Annexure I
10	Documents to be submitted	<p>Tender documents shall be submitted in two cover bid mode.</p> <p>Envelop 'A' Technical Bid: (Need to write "Technical Bid" on the envelop)</p> <ul style="list-style-type: none"> a) Technical bid as per (Annexure II) b) Acceptance Certificate as per (Annexure III) c) Organization Profile (Annexure IV) d) Self-declaration for Land Border by bidder (Annexure V) e) Self-declaration for Land Border by OEM (Annexure VI) f) Checklist (Annexure IV) g) Brochure for the quoted product <p>Envelop 'B' Financial Bid: (Need to write "Financial Bid" on the envelop)</p> <ul style="list-style-type: none"> 1. Financial bid (Annexure VIII) <p>"Technical bid" and "Financial bid", both the Envelopes are to be sealed and need to be placed in Master Envelope. Master envelop also has to be sealed. Bidder should write "Tender Ref. No: NABFINS/013/2024-25- FOR SUPPLY, INSTALLATION, COMMISSIONING & MAINTENANCE OF BIOMETRIC BASED ACCESS CONTROL & ATTENDANCE SYSTEM" on the Master envelope</p> <p>Note: If any of the envelop is found unsealed, bid will summarily be rejected.</p>
11	Validity of price quotation	The price quoted shall be valid for a period of 90 days from the last date of opening of financial bid.

INSTRUCTIONS WITH REGARD TO SUBMISSION OF TENDER

1. BIDDER QUALIFICATIONS

Offers are invited only from NABFINS IT Empanelled vendors who fulfil the following eligibility criteria:

- a) The product offered should comply with the specifications indicated in detailed specifications as per **annexure I**. The bidder should submit supporting documents along with the Technical Offer (Brochure for the quoted product).
- b) The Vendor/Bidder/Service provider should not have been blacklisted by any Central/State Government Organization or PSU for any corrupt and fraudulent practice. An Undertaking by the Authorized Signatory on the letter head of the Vendor/Bidder/Service provider should be submitted as a part of Technical Offer (Annexure III).
- c) It is mandatory to quote for Annual maintenance contract.

2. EARNEST MONEY DEPOSIT (EMD):

The Vendor/Bidder shall furnish an EMD for an amount of Rs. 10,000/- (Rupees Ten Thousand only) by the way of **Bank Transfer only** to NABFINS LIMITED, Bangalore at the following bank account:

Account No: 32635856611

IFSC Code: SBIN0003286

Branch: SBI Jayanagar II Block branch

The EMD should form part of the Technical Bid Document submitted by the Vendor/Bidder. Failure to comply with this condition viz., Bid Security of Rs. 10,000/- (Rupees Ten Thousand only) shall result in summary rejection of the Quotation/Bid.

The EMD shall be forfeited if

- 1) The Vendor/Bidder withdraws his offer during the period of validity of the bid.
- 2) The Vendor/Bidder does not fulfil the contract obligations.
- 3) EMD of successful bidder will be retained, until the completion of the work as mentioned in the scope of work and till the execution of the contract for AMC.

CONFIDENTIALITY:

The details of the proposed purchase shall be treated as confidential information between NABFINS LIMITED and Vendor/Bidder/Service provider. Any such information shall not be passed on in part or in full to any third party without NABFINS LIMITED's prior written approval. The Bidder/Vendor/Service Provider shall ensure that complete confidentiality is maintained by them and all their personnel, with regard to all information relating to

NABFINS LIMITED. Unless required under law, Bidder/Vendor/Service provider assures NABFINS LIMITED that neither Bidder/Vendor/Service provider nor any of their personnel shall at any time divulge, disclose or make known to any third parties any business process or date, trust, accounts, matters or transactions whatsoever pertaining to NABFINS LIMITED.

ORDER CANCELLATION:

NABFINS LIMITED reserves its right to cancel the entire/unexecuted part of the Purchase Order at any time by assigning appropriate reasons in the event of one or more of the following conditions: -

- a) Delay in delivery/installation of the ordered service, etc., beyond six weeks from the date of acceptance/receipt of the work order/Purchase Order (except with written permission from NABFINS LIMITED).
- b) Any other appropriate reason incidental to clause (a) above.

RIGHT TO ACCEPT OR REJECT THE BID

NABFINS LIMITED shall reserve the right to accept/ reject and cancel the bid, amend the quantity under any lot or withdraw any lot at any stage before or after acceptance of bid/ issue of acceptance letter/ sale order/ delivery order/ deposit of the full sale value by the bidder, without assigning any reason thereof and the value of such material, if paid for, shall be refundable. NABFINS LIMITED shall not be responsible for damage/ loss to bidders on account of such withdrawal at any stage from the sale.

FORCE MAJEURE

No Party shall be liable for any default or delay in the performance of its obligations under this Agreement, if and to the extent the default or delay is caused, directly or indirectly, by Force Majeure and provided that the non-performing Party could not have been prevented such default or delay.

The affected Party shall provide notice of non-performance due to Force Majeure to the other Party within 21 days after the start of such non-performance (or, if providing notice within such time frame is not commercially practicable due to Force Majeure, then as soon as possible thereafter) and such non-performance will be excused for the period such Force Majeure Event causes such non-performance; provided that if NABFINS determines it is commercially or technically infeasible to cure the Force Majeure and so notifies the bidder, then NABFINS may terminate this Agreement effective immediately upon delivery of notice of termination to the bidder

3. BID PRICE:

- a) The prices should be quoted in Indian Rupees only.

- b) All duties, taxes and other levies payable by the vendor shall be included in the total price. The cost of insurance, packing, forwarding, if any, shall be borne by the bidder.
- c) Corrections, if any, shall be made by crossing out, and re-writing.
- d) The rates quoted by the bidder shall be valid for 90 days from the last date of opening financial bid.
- e) Each bidder shall submit only one bid. If more than one bid is submitted, all the bids submitted by the bidder shall be rejected.
- f) Price bids shall be signed by the person authorized by the Vendor/Bidder.
- g) During the validity Annual maintenance contract (3 years AMC) NABFINS may place additional order to the selected vendor to the extent of 25% of the contract value.

4. AWARD OF CONTRACT:

The purchaser will award the contract to the bidder

- a) Whose quotation has been determined to be complying to all the terms and conditions laid down for submission of the Tender,
- b) The products meet the specifications mentioned in Annexure I and
- c) The price quoted is the lowest among the bidders.
- d) Notwithstanding the above, the purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject all bids at any time prior to the award of contract.

5. RIGHT TO ACCEPTANCE:

The Company does not bind itself to accept the lowest bid and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered, wherever applicable, and the bidder shall supply the same at the rate quoted.

The bidder, whose bid is accepted, will be notified for the award of contract by the purchaser prior to expiry of the quotation validity period (90 days from the opening of financial bid). The terms of the accepted offer shall be incorporated in the purchase order.

6. DELIVERY:

The selected vendor shall complete the delivery, installation and commissioning the devices with in within 6 weeks from the date of purchase order / work order.

7. TERMS OF PAYMENT:

Payment shall be made by the Company

1. After the supply, installation and configuration of equipment as per the Tender (Annexure I Scope of Work).
2. After submission of installation report.

3. Within 15 working days from the date of invoice.
4. Payment for Annual maintenance contract will be released after successful completion of each year.

The successful bidder may give the details of bank and Account into which the payments are to be made.

8. DELIVERY OF BID:

Both technical bid and financial bid to be placed in envelope. The Envelope must be superscribed with **“Tender Ref. No: NABFINS/009/2024-25- FOR SUPPLY, INSTALLATION, COMMISSIONING & MAINTENANCE OF BIOMETRIC BASED ACCESS CONTROL & ATTENDANCE SYSTEM”**

The sealed Tender should be addressed to:

**Chief Technology Officer
NABFINS Limited
3072, 14th cross, K R Road
Bengaluru - 560 070**

Bids in sealed covers should reach the above address latest by 04th Dec, 2024 at 03:00 PM. Bid submitted after the specified time shall not be considered and no intimation will be sent in this regard.

The Company reserves the Right to reject any bid which fails to comply with the above instructions. All bids should be sent by Post or through messenger, to drop the bid in the sealed Tender box placed at NABFINS LIMITED Head Office, Bangalore. It is the responsibility of the bidder to see that his bid/offer is delivered by the specified time at the above address. All further communication should be addressed to the officer named above and by title only.



Sd/-

Chief Technology Officer

Annexure I
Scope of Work

- Supply, installation, configuration and commissioning of Biometric based access control and attendance system at NABFINS Limited, Head Office, Bengaluru.
- Installation of device on 5 nos. of doors (both inside & outside)
- Installation of Biometric / attendance software in virtual machine which is provided by NABFINS
- Training for concerned staff on offered solution.
- Annual maintenance Contract for 3 years for both hardware and software supplied.
- During the AMC period (3 years) the selected vendor will be responsible for resolving the issues observed in VAPT/IS audits conducted either by external or internal auditors appointed by NABFINS.
- During the AMC period (3 years) vendor is responsible to resolve all the VAPT/IS audit observations within 2days from the date of intimation by NABFINS.
- Any other issues reported to selected vendor need to be resolved in 4 hours.
- The bidder may visit NABFINS premises to understand the requirement and type of device required by NABFINS.
- It is the responsibility of the selected vendor to ensure the software/firmware of the device is updated with latest patch.

Requirement:

- Offered product must be capable of handling minimum 300 users
- Offered product and software should not be End-Of-Life or End-Of-Support for at least next five years.
- Offered product/software should support TLS 1.2 or above
- Authentications and Enrolments should be based on fingerprints and RFID card based technology
- The device must be capable of storing transactions inside the device storage (300 user's data for 2 weeks) as well as database provided along with device (till the capacity of VM provided by NABFINS.
- The software should have provision backup the user data as well as configurations.
- The solution should be capable to generate attendance report.
- All Biometric devices should be able to work in network (LAN) and Wi-Fi. The device should be in sync with the Server on real time basis. It should be possible to remotely manage all the devices from a single console and add, delete modify and Synchronize changes from the central Server with the device and vice versa.
- The solution should have provision for API integration with other applications which is presently in use or shall be procured by NABFINS in the future.
- The solution must be Windows (OS) based and backend(DB) must be Microsoft SQL (latest version)
- The software should support Windows 2019 Server OS or above
- Annual maintenance contract (AMC) shall interalia cover, regular patch update of software, database (SQL) and firmware of the devices.

Sl. No	Product Description	Qty.
01	Standalone Time & Attendance - Finger + RFID - With Display - HID I class	04
02	HID I class Module	04
03	Exit Reader Finger + RFID - HID I class	04
04	Standalone T&A - Finger + RFID - Without Display - HID I class	01
05	Exit Push Button	01
06	Master Controller	02
07	EM Lock 600 LBS Single Leaf	05
08	EM Lock Bracket	05
09	Emergency Release Switch	05
10	On Premises Software	01
11	Warranty for the equipment from OEM	01 year

Agreement:

Annual maintenance Contract (Agreement) will be executed with the selected vendor with the validity of 3 years. The contract may be extended on mutually agreeable terms for a further period not exceeding 2 years. The contract shall execute within 15 days from the date of Purchase order / Work order.

Termination of Agreement:

Either party can terminate the agreement in the following instances:

1. The selected vendor fails to provide support as per scope of this tender document
2. Failure of the successful bidder to accept the contract
3. Delay / deficiency in the services offered

Penalty:

- During the AMC period (3 years) if any issues/breakdown occurs for the equipment or its software, a ticket (phone call/e-mail) will be raised to the selected bidder. The bidder needs to resolve the issue within 4 hours. If fails to resolve the issue in 4 hours 5% of the AMC cost will be deducted as penalty for every 1-hour delay occurs for resolution.
- Any observations raised by the IS/VAPT auditor is also will be considered as issue. This need to be resolved in 48 hours. If not resolved in 48 hours, 5% of the AMC cost will be deducted as penalty for every 1-hour delay occurs for resolution.

Annexure II Technical Bid

Sl. No.	Scope of work	Yes / No
1	Supply, installation, configuration and commissioning of Biometric based access control and attendance system at NABFINS Limited, Head Office, Bengaluru.	
2	Installation of device on 5 nos. of doors (both inside & outside)	
3	Installation of Biometric / attendance software in virtual machine which is provided by NABFINS	
4	Training for concerned staff on offered solution.	
5	Annual maintenance Contract for 3 years for both hardware and software supplied.	
6	During the AMC period (3 years) the selected vendor will be responsible for resolving the issues observed in VAPT/IS audits conducted either by external or internal auditors appointed by NABFINS.	
7	During the AMC period (3 years) vendor is responsible to resolve all the VAPT/IS audit observations within 2days from the date of intimation by NABFINS.	
8	Any other issues reported to selected vendor need to be resolved in 4 hours.	
9	The bidder may visit NABFINS premises to understand the requirement and type of device required by NABFINS.	
10	It is the responsibility of the selected vendor to ensure the software/firmware of the device is updated with latest patch.	

Sl. No.	Requirement	Yes / No
1	Offered product must be capable of handling minimum 300 users	
2	Offered product and software should not be End-Of-Life or End-Of-Support for at least next five years.	
3	Offered product/software should support TLS 1.2 or above	
4	Authentications and Enrolments should be based on fingerprints and RFID card based technology	
5	The device must be capable of storing transactions inside the device storage (300 user's data for 2 weeks) as well as database provided along with device (till the capacity of VM provided by NABFINS.	

6	The software should have provision backup the user data as well as configurations.	
7	The solution should be capable to generate attendance report.	
8	All Biometric devices should be able to work in network (LAN) and Wi-Fi. The device should be in sync with the Server on real time basis. It should be possible to remotely manage all the devices from a single console and add, delete modify and Synchronize changes from the central Server with the device and vice versa.	
9	The solution should have provision for API integration with other applications which is presently in use or shall be procured by NABFINS in the future.	
10	The solution must be Windows (OS) based and backend(DB) must be Microsoft SQL (latest version)	
11	The software should support Windows 2019 Server OS	
12	Annual maintenance contract (AMC) shall interalia cover, regular patch update of software, database (SQL) and firmware of the devices.	

Sl. No	Product Description	Qty.	Yes / No
1	Standalone Time & Attendance - Finger + RFID - With Display - HID I class	04	
2	HID I class Module	04	
3	Exit Reader Finger + RFID - HID I class	04	
4	Standalone T&A - Finger + RFID - Without Display - HID I class	01	
5	Exit Push Button	01	
6	Master Controller	02	
7	EM Lock 600 LBS Single Leaf	05	
8	EM Lock Bracket	05	
9	Emergency Release Switch	05	
10	On Premises Software	01	
11	Warranty for the equipment from OEM	01 year	

Signature of authorised person

Full Name:

Date:

Place:

Seal:

Annexure III Acceptance Certificate

1. I/ We, _____ Son / Daughter /Wife of _____ Proprietor / Director / authorized signatory of the agency / Firm, mentioned above, is competent to sign this declaration and execute this RFP document;
2. I have carefully read and understood all the terms and conditions of the Tender and undertake to abide by them;
3. I do hereby certify that the rates of each items have been quoted in the Financial Bid.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/ are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of Tender at any stage.
5. I, do hereby certify that our firm has neither been blacklisted by any of the Govt. Organization / Public Sector / Pvt. Limited Company, etc. with which the firm had contracted for the supply of IT infrastructure or services during the last three years nor has been penalised by such Offices/organizations for supply of poor/spurious materials etc.
6. The supply of items / services will be done as per the specification mentioned in the Tender form.

Signature of authorised person

Full Name:

Date:

Place:

Seal:

Annexure IV
Organizational Profile of the Vendor

1	Name of the bidder	
2	Address & Mobile number for Communication:	
3	Escalation matrices indicating contact person, telephone number, email of L1, L2, L3 support managers of the bidder.	L1 Name: Contact No: Email: L2 Name: Contact No: Email: L3 Name: Contact No: Email:
4	Escalation matrices indicating contact person, telephone number, email of L1, L2, L3 support managers of the OEM.	L1 Name: Contact No: Email: L2 Name: Contact No: Email: L3 Name: Contact No: Email:
5	Bank Account details	Name of bank: A/c. No: Branch: IFSC code:

Signature of Vendor/Bidder/Service provider
Name:

Annexure V

SELF DECLARATION CERTIFICATE

(To be furnished by bidder in their respective letter heads)

I have read the office memorandum F. No. 6/18/2019-PPD dated: 23-07-2020, issued by Ministry of Finance, Department of Expenditure, Public Procurement Division Inserting Rule 144(xi) in GFRs 2017 which defines clauses regarding restriction on procurement from a bidder of a Country which shares a land border with India. I certify that this bidder is not from such a country or, if from such a country, has been registered with the competent authority, I certify that this bidder fulfils all requirements in this regard and is eligible to be considered.

(Where bidder is from a country sharing land border with India, evidence of valid registration by the Competent Authority shall be attached mandatorily)

Sl. No.	Bidder	Is bidder from a country which shares a land border with India? (Yes/No) (If yes, please attach the evidence of valid registration)
1		

Signature of authorised person

Full Name:

Date:

Place:

Seal:

Annexure VI

SELF DECLARATION CERTIFICATE (To be furnished by OEM in their respective letter heads)

I have read the office memorandum F. No. 6/18/2019-PPD dated: 23-07-2020, issued by Ministry of Finance, Department of Expenditure, Public Procurement Division Inserting Rule 144(xi) in GFRs 2017 which defines clauses regarding restriction on procurement from a bidder of a Country which shares a land border with India. I certify that this OEM is not from such a country or, if from such a country, has been registered with the competent authority, I certify that this bidder fulfils all requirements in this regard and is eligible to be considered.

(Where OEM whose products are being offered is from a country sharing land border with India, evidence of valid registration by the Competent Authority shall be attached mandatorily)

Sl. No.	Original equipment manufacturer (OEM)	Is OEM from a country which shares a land border with India? (Yes/No) (If yes, please attach the evidence of valid registration)
1		

Signature of authorised person

Full Name:

Date:

Place:

Seal:

Annexure VII
Financial Bid Format
Tender Ref. No: NABFINS/013/2024-25

Name of Vendor / Bidder:

Sl. No.	Product/Service	Qty.	Cost per unit (Excluding tax)	Total (Excluding tax)
A	B	C	D	C X D = E
1	Standalone Time & Attendance - Finger + RFID - With Display - HID I class	04		
2	HID I class Module	04		
3	Exit Reader Finger + RFID - HID I class	04		
4	Standalone T&A - Finger + RFID - Without Display - HID I class	01		
5	Exit Push Button	01		
6	Master Controller	02		
7	EM Lock 600 LBS Single Leaf	05		
8	EM Lock Bracket	05		
9	Emergency Release Switch	05		
10	On Premises Software	01		
11	Installation charges	01		
12	AMC cost for 1 years	03 years		
Total (excluding tax)				
GST				
Total cost (including GST) (F)				
Total cost in words inclusive of tax:				

I/we have understood & agree to the terms and conditions of contract as mentioned in RFP:
(Ref: NABFINS/013/2024-25)

Date: _____

Place: _____

Stamp & Signature of Bidder

Annexure VIII
CHECKLIST TO BE ATTACHED WITH THE TENDER

Sl. No.	Documents	Filled & Attached Yes/No
1	Technical Bid (Annexure II)	
2	Acceptance Certificate (Annexure III)	
3	Organisation profile (Annexure IV)	
4	Land border declaration by bidder (Annexure V)	
5	Land border declaration by OEM (Annexure VI)	
6	Declaration on E-waste disposal (Annexure VII)	
7	Financial bid (Annexure VIII)	
8	Checklist (Annexure IX)	
9	Brochure for the quoted product	

Important Notice: If any of the above documents are not submitted, the bid will be summarily rejected.
