

# NABFINS Limited

#3072, 14th Cross, K. R. Road, Banashankari 2nd Stage, Bengaluru- 560 070, Karnataka, India

**Sub:** Notice inviting Tenders for Printing & supply Identity Cards and ID Card Holders. NABFINS Limited, Bengaluru invites sealed quotations from reputed and experienced printers for printing and supply of Identity cards and holders. The quotations, sealed and duly super scribed "Quotations for Printing of Identity Cards and holders" should reach this office and be put in the tender box on or before 25<sup>th</sup> April 2024 up to 3.30 pm. The opening of bids will be on the same day at 3.30 PM. The Bidders are required to go through the terms and conditions before submitting their quotations given at (Annexure-A) to this tender and submit sealed quotations as per format given at Annexure - B.

## Tender Schedule

S. No.	Information related to Tender Process	Dates and other Details
1	Publication of Tender/Bid Document.	04-April-2024 NABIFNS/Tender/2024-25/001
2	Tender Document Fee	Nil
3	Earnest Money Deposit (EMD)	Nil
4	Tender Due Date/Last Date of Tender Bid Submission.	25-04-2024
5	Contact person and email id	Shri. Ashwatha C Senior Manager-Admin admin@nabfins.org Mob: 8861205524

  
4/04/2024  
For NABFINS Limited

Johnson Patrick A  
Assistant General Manager

Annexure -A

1. All the correspondence regarding the quotations should be addressed to the Sr. Mgr Admin, NABFINS Ltd, No.3072, 14<sup>th</sup> Cross, BSK 2<sup>nd</sup> Stage, Bengaluru 560070.
2. Quotations with overwriting or written in pencil will not be accepted.
3. Signature is required to be done by the bidder himself/the authorized signatory of the bidder in all tender and supporting documents.
4. All the columns in the Tender documents and schedules should be filled in and no column should be left blank
5. Specimen copy of the Employee Identity Card is available at NABFINS HO Bengaluru.
6. Firm should have its own printing press and local Office at Bengaluru.
7. Rate quoted should include delivery of the finished products at NABFINS HO.
8. GST as applicable may be shown separately in the quotations.
9. Copy of PAN and GST of the firm should be attached with the quotations.
10. Tender Documents shall not be accepted after due date and time.
11. The quoted price will be corrected in case of any arithmetical errors
12. In case of discrepancy between the prices quoted in words and figures the quotations shall be null and void.
13. The suppliers should be able to supply the material within 10 days from the receipt of Purchase Order
  
14. The competent authority reserves the right to reject any or all quotations without assigning any reason thereof. Incomplete and conditional quotation shall be rejected
  
15. In case of any dispute, the decision of the competent authority of NABFINS Bengalur, shall be final and binding.
  
16. The rates shall be valid period for 36 months from the date of purchase.
  
17. The vendor should have prior experience in this work. He should submit at least one purchase order with payment there against or proof within last three years.

I/We have gone through all the terms and conditions

SIGNATURE OF THE TENDERER

Name of the Bidder	
Legal form	Individual/Proprietary firm/Partnership firm/Company registered under companies Act/Private Limited
Date of incorporation of the bidder	
Contact person/s & details	
Address for correspondence	
Telephone Number	
E-mail ID :	
Identification Number/Registration Number @	
Registration with MSME/DIC/or any other statutory body	Yes/No
Registration Number for the above @	
Permanent Account Number @	
GST Registration Number @	
Gross Annual turnover (₹ Lakh)	
1. 2020-21	
2. 2021-22	
3. 2022-23	
Profit after Tax (₹ Lakh)	
1. 2020-21	
2. 2021-22	
3. 2022-23	
Details of similar work undertaken in 2020-2021, 2021-22 & 2022-23 (Details of contract like Name of the agency, number supplied & price with supporting documents to authenticate supply should be provided for verification	

@ Copy of the relevant certificate to be enclosed

I/We have read and understood all the terms and conditions given in the tender notification and agree to abide by the same.

The rates shall be valid for a period of 36 months from the date of issue of purchase order  
I/We agree to submit the goods/services as per the tender specification and within the time schedule indicated in the notification or any other time line as mutually decided.

The details given above, form integral part of this letter and are true to the best of our knowledge.

I/ We understand that any non-compliance to the terms & conditions would lead to a rejection of tender.

## Annexure -C

To,  
The General Manager  
NABFINS, No.3072 14<sup>th</sup> Cross,  
K.R.Road Banshankari  
2<sup>nd</sup> State Bengaluru-560070

Sub: Quotations for Printing and supply of Identity Cards and ID card holders for  
NABFINS

Ref: NABFINS/Tender/

Sir,

With reference to the above mentioned letter, I / We are submitting herewith  
the best rates for printing and supply of the above mentioned items:-

SL No	Particulars	Specification	Rate per Item	GST	Total
1	Identity Cards	<ul style="list-style-type: none"> <li>• Size: 8.5 x 5.5 cm</li> <li>• Colour: Multicolour</li> <li>• Thickness: 750 Microns</li> <li>• Printing Requirement: Both sided printing with logo on front side, scanned coloured photograph</li> <li>• Quantity: As per requirement from time to time (present requirement is around 3000)</li> <li>• Collection &amp; feeding of Information/ date: The data/information has to be collected from this office</li> </ul>			
2	Holder	Material: Plastic. Pattern : Plain Type : Horizontal Colour : Transparent			
3	Tag/ Lanyards (with hook)	Terracotta/Blue Colour, Length x Width (90cms.X cms) The name of the company and emblem to be printed on the tag /lanyard			

Note: the above rates should be inclusive of all taxes and all charges.

Specimen & soft copy can be seen in this office website ([www.nabfins.org](http://www.nabfins.org)) under tender column before quoting your rates.

We/I completely accept the terms and conditions of the assignment.

Signature with seal of the firm







ID CARD

**NABFINS LIMITED**

Staff No. 2662

**Gobinda Mandal**  
Customer Service Officer



*Gobinda Mandal*  
Emp. Signature

A.G.M. Admin.

Emergency Contact: 7001034005      Blood Group : O+

TAG

HOLDER



NABFINS

NABFINS

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