



NABFINS

An NBFC-MFI promoted by
NABARD.

WALK-IN INTERVIEW

CUSTOMER SERVICE OFFICER (CSO)

Recruitment Drive | Bihar & Tamil Nadu



DATE

09 August 2026



TIME

9:30 AM – 4:00 PM

BIHAR



TAMIL NADU



**Build a Career.
Create Impact.**

ELIGIBILITY



Designation: Customer Service Officer (CSO)



Qualification: 12th Pass / Graduation



Age Limit: 18 to 33 Years



**Freshers & Experienced
Candidates Welcome**

DOCUMENTS TO CARRY



Updated CV



Passport-size Photograph



ID Proof – DL, PAN & Aadhaar

VENUES



PATNA, BIHAR



Hotel Windsor

Exhibition Road, Fraser Road Area,
Patna, Bihar – 800001

Landmark: Near Patna Railway Station



Contact: 0612 220 3250



TIRUCHIRAPPALLI, TAMIL NADU



**Tiruchirappalli Multipurpose
Social Service Society (TMSSS)**
49 K, Bharathiyar Salai,
Cantonment, Tiruchirappalli,
Tamil Nadu – 620001



Contact: 0431 241 0026



WHY JOIN NABFINS?



Work with an
NBFC-MFI promoted
by NABARD



Contribute to
Financial Inclusion



Career Growth
Opportunities



Meaningful Impact in
Rural Communities

Join NABFINS.
Build a Career that Creates Impact.



www.nabfins.org

- Job Title** : Customer Service Officer (CSO)
- Job Role** : The CSO's primary job role is sourcing of customer and increasing sustainable portfolio for the branch. CSO is to identify new business locations, sourcing and addition of potential customers. Post disbursement he/she has to collect the installments on scheduled dates from the customers.
- Responsibilities** :
- ✓ Sourcing of clients
 - ✓ Primary verification of credentials of clients
 - ✓ Conduct of Compulsory Group Training
 - ✓ Data entry in CRIF
 - ✓ Data entry in CMS
 - ✓ Accompanying Branch Manager for Group Recognition Test
 - ✓ Accompanying CSE in pre disbursement
 - ✓ Ensure disbursement
 - ✓ Generate Demand
 - ✓ Follow up for recovery and undertake collection
 - ✓ Remit the Collection in the Bank/s
 - ✓ Report the demand and collection to ABM / BM
 - ✓ Document filing