

Job Description of Chief Financial Officer (CFO) – Finance & Accounts Department

Function	Finance & Accounts Department
Job Summary	<ul style="list-style-type: none">• The Chief Financial Officer will oversee the financial activities of the company, ensure preparation of financial reports and summaries, create forecasts, predict future growth, undertake cost and pricing analysis, ensure timely completion of statutory audits, RBI inspections etc., compliances to various tax/GST related requirements, statutory and regulatory reporting and compliances, accounting related aspects to Loan Management System of Company, financial data migration to new software etc.• The CFO will have both day-to-day and ongoing impact on company's financial performance, helping to analyse, strategize, and ensure financial growth of the company
Job Designation	Assistant General Manager/Senior Assistant General Manager
Job Role	Chief Financial Officer (CFO)
Qualification & Experience	<ul style="list-style-type: none">• Chartered Accountant (CA) with minimum 7 years' of experience (preferably NBFC-Micro Finance Sector)• 7+ years' experience in leadership positions• Sound knowledge on Indian Accounting Standards.
Location	Head Office - Bengaluru
Basis of Appointment	Appointment will be on Contractual basis for 5 years which will be extended on yearly basis for a further period of 5 years on satisfactory performance.
Remuneration	Matching with Industry based on qualification and experience.
No. of Openings	1 (One)
Key Responsibilities	
<ul style="list-style-type: none">• Assess and evaluate financial performance of organization with regard to long-term operational goals, budgets, forecasts and overall profitability.• Prepare and publish quarterly and annual financial results in line with IndAS or other standards as applicable.• Ensure various statutory and regulatory compliances and reporting thereof.• Provide insight and recommendations to both short-term and long-term liquidity assessment, application of funds, prudent investments.• Communicate, engage and interact with Board of Directors, various Committees of Board, MD, COO and Senior Management Team.• Discuss and finalise applicable systems and software related data migration.• Evaluate business verticals and make suggestions for automating processes and increasing efficiency.• Develop financial strategies by forecasting proposed financial requirements.• Initiating corrective actions, and minimizing the impact of variances.• Maximize return on invested funds by identifying investment opportunities.• Maintain updated job related knowledge to ensure compliance to new regulations.• Select and engage consultants, auditors, wherever required.• Implement policies, procedures and processes as deemed appropriate by senior leadership team.• Develop, maintain, analyse and report monthly, quarterly and annual operating budget.• Leading team to accomplish objectives through planning, monitoring, appraising, and reviewing job contributions of team members;• Undertake review of organization's prospects by studying financial trends, revenue opportunities, expansion prospects, analysing organization operations, identifying opportunities for improvement, cost reduction and efficiency improvement.	

Skillset Required

- Updated knowledge on regulations by Reserve Bank of India applicable to Micro Finance industry.
- Leadership skills, with steadfast resolve and personal integrity & positive attitude.
- Exceptional analytical, verbal, written and presentation skills
- Skill sets relating to smooth conduct of statutory audits, other audits and inspections.
- Understanding of advanced accounting, regulatory issues, and tax planning on direct and indirect tax laws, knowledge of financial data migration to a new software.
- Sound knowledge of computer based operations.